



I Ola Pono Nā Keiki – Fall Break 2026

Mākua Packet

GENERAL INFORMATION

What is our program about?

Rooted in Hawaiian language and culture, I Ola Pono Nā Keiki is an enrichment program focused on educating children about the importance of health and wellness. Our mission is to provide a purposeful childcare option for the community that promotes, inspires, and empowers children to make healthy lifestyle choices.

Who is eligible?

Our curriculum is designed for children ages six (6) through (10). We welcome all children within this age range to apply. Due to the frequent use of 'ōlelo Hawai'i in our programming, familiarity of the Hawaiian Language and culture is preferred, but not required. The length of our program is relatively short (five days), making attendance a top priority. Preference will be given to families that can commit to the full program hours and all five days.

What are the dates and hours of operation?

Our 2026 Fall Break session will take place beginning Monday, October 5th till Friday October 9th. Program hours will run daily from 8:00 am till 3:30 pm with the first and last 30 minutes of each day designated to keiki drop-off and pick-up.

Where are you located?

The host site for our program will be held in the Cameron Center located at 95 Mahalani street in Wailuku. We have two huaka'i (field trip) planned during our Fall 2026 session. The first will be to Kapoho Fishpond located at the Waihe'e Coastal Dunes and Wetlands Refuge in Waihe'e, Maui. Our second huaka'i will be to Nohona Health's Ho'ola site near Kuihelani highway in Waikapu. Children will still report to and from the Cameron Center on huaka'i days.

Are meals and snacks provided?

Hui No Ke Ola Pono will be providing a morning snack, lunch, and an afternoon snack for all children during our program. Keiki must provide their own 'ōmole wai (water bottle) daily. There will be water stations available to refill their 'ōmole wai throughout the day.

*Keiki are required to bring their own home lunch on huaka'i days. Program leaders will provide those dates on the program schedule.

Is there a tuition fee for this program?



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There is no cost for this program. Hui No Ke Ola Pono is covering the expenses for the I Ola Pono Nā Keiki as a free resource for our community members.

Will transportation be provided?

No, there will be no transportation provided for this program. It is the responsibility of parents to arrange transportation to and from the Cameron Center to drop-off and pick-up keiki daily. The only transportation provided will be to and from the huaka'i location sites. Our transportation provider will be MEO (Maui Economic Opportunity Inc).

How do I apply?

All interested applicants are encouraged to apply via Hui No Ke Ola Pono's website. Due to our limited capacity, applicants will be selected on a first-come, first-serve basis with preference given to those who can commit to the hours and days of our program. Preference may also be given to children who are familiar with 'ōlelo Hawai'i and Hawaiian culture.

POLICIES AND PROCEDURES

Attendance Policy

We strongly enforce daily attendance during our five-day session. As a part of our mission to provide purposeful childcare options for our community, we want to ensure we are selecting applicants who can benefit the most from our program. Unexcused absences and failure to comply to our attendance policy may impact your eligibility for future I Ola Pono Nā Keiki programs. Examples of excused absences are, but not limited to, the following: illness, doctor's appointments, and family emergencies.

Note: A family vacation is not an excused absence. If your 'ohana will be going on a trip during our program dates, we encourage you to reconsider applying to our Fall Break 2026 session to give another 'ohana an opportunity to take full advantage of our program.

Sick Policy

The health and wellness of all children and staff is a top priority. In order to eliminate the risk of spreading illnesses to other children, staff, and their families, we request that each 'ohana assess your child's health before arrival every morning. Please use your own discretion when determining the health of your child. If they are feeling unwell or showing ANY signs of illness, cold or flu-like symptoms, please keep them home until they are healthy enough to return. If your child displays persistent signs or symptoms of illness or any abnormal behavior (lethargic, irritable, fever) while in our care, we will contact you to pick them up immediately.

Medication

I Ola Pono Nā Keiki volunteers and staff are not licensed or permitted to administer any form of medication to your child while in our care. Please reach out to program leaders should your child need medication during our program to discuss your options.



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Drop-off and Pick-up Procedure

To ensure everyone's safety, we have established guidelines for dropping off and picking up your keiki. It is critical that all parents and children adhere to these rules to for a smooth, safe and secure drop-off and pick-up process.

- A map will be provided outlining the designated parking, pick-up, and drop-off locations.
- You must park in a designated parking stall. DO NOT park at the curb and walk your child in. We are operating in a facility with various businesses and organizations. We need to be respectful and courteous of the other employees, staff and visitors utilizing the Cameron Center and refrain from causing obstructions, delays and inconveniences in the parking lot.
- It is your responsibility to share these policies and procedures to individuals who will be dropping off your child and picking them up.
- Frequent or repetitive violation of these guidelines may result in disciplinary action.

Drop-off

1. Drop off time is from 8:00 am till 8:30 am.
2. Every keiki needs to be signed-in upon arrival. Whomever is dropping off your keiki will need to park their vehicle, walk the keiki to the designated drop-off area, and sign them in.
3. You must park in a designated parking stall.
4. DO NOT DROP OFF YOUR KEIKI AT THE SIDEWALK AND LEAVE. This will result in disciplinary action.
5. All keiki must be accompanied to the designated drop-off area by an adult (18 years or older). Please do not send your other children, nieces, or nephews to drop them off if they are minors.

Pick-Up

1. Pick-up time is from 3:00 pm till 3:30 pm.
2. Every keiki needs to be signed-out upon departure. Whomever is picking-up your keiki will need to park their vehicle, walk to the designated pick-up area, and sign them out. WE WILL NOT ALLOW YOUR KEIKI TO LEAVE UNLESS SIGNED OUT BY AN ACCOMPANYING ADULT.
3. You must park in a designated parking stall.
4. Upon registration, parent(s) will provide a list of pick-up contacts with their names and contact information. If you need to update or change your contact list, please reach out to a program leader.
5. Only individuals listed on their pick-up contact list will be allowed to pick-up your child. If they are not on the list, they will be turned away.
6. Keiki will ONLY be released to an adult (18 years or older). Please do not send a minor (siblings, cousins, etc.) to pick them up. They will be turned away.

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If your child will be arriving late, please reach out to one of our program leaders NO LATER THAN 8:30 am. We need to report lunch counts to our kitchen staff by 8:30 am daily. We need to know if your child will be arriving late to ensure they are accounted for to receive lunch. If your child will be arriving late and the program leaders were not notified in time, you will need to provide lunch for your child that day.

It is your responsibility to remember the bus departure times on huaka'i days. Program leaders will inform you of the bus departure times for all huaka'i on the schedule and send out reminders. If your child arrives AFTER we depart for the huaka'i, you will need to bring your child to the huaka'i location. We will not wait for your keiki at the Cameron Center.

Early Dismissal

If your child needs to be picked up before the designated pick-up time (3:00 pm), inform the program leaders as soon as possible so they can prepare for your child's departure. To prevent disruption, we prefer that early dismissal to be a rare occurrence. We want your child to experience the full length of our daily programming.

Late Pick-Up

If you are going to be late to pick-up your child (after 3:30 pm) you must inform the program leaders immediately. We will not leave any child alone or unsupervised, however, we do expect all parents to make their best efforts to pick-up your child NO LATER THAN 3:30 pm daily. We understand that sometimes things happen that are out of our control. However, our staffing is very limited and by staying late to care for your keiki, it will significantly affect our daily operations. Only ONE late pick-up will be tolerated per session. If it happens a second time, it may result in disciplinary action.

Visitors

For security reasons and to prevent any disruption during our programming, we do not allow visitors during our program hours. Exceptions may be granted for family emergencies, birthdays, medication, etc. If you do need to plan a visit with your keiki, you must obtain approval from program leaders prior to your visit.

Daily Expectations

I Ola Pono Nā Keiki is a program grounded in Hawaiian values. We expect all children and staff to practice the meaning of ALOHA – Akahai (Gentle), Lōkahi (Unity), 'Olu'olu (kindness), Ha'aha'a (humble), and Ahonui (patience). We encourage all 'ohana to educate and explain these values with your keiki before the start of our program.

Should your child display behavioral problems, we will address each situation on a case-by-case basis. However, in the event your child is frequently involved in problematic behavior and is causing disruptions within our program, the following course of action will take place:

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- Level One: Verbal Warning from program leader with child and parent(s)
- Level Two: Written incident report from program leader to be signed by parent(s)
- Level Three: Child will be suspended from program
- Level Four: Child will be removed from program

All children are expected to treat everyone with kindness and respect. Physical, mental, or emotional harm of any kind, to oneself or others, will not be tolerated. If your child threatens the health and safety of any child or staff member, your child may be dismissed from the program.

Materials & Supplies

All keiki should arrive every day prepared with the following:

- Close-toed shoes (no crocs, sandals, or slippers)
- 'Ōmole wai (water bottle)
- Sunscreen (applied at home)
- Extra set of clothes (labeled with child's FIRST and LAST name)
- Home Lunch (Huaka'i days ONLY)
- Jacket (optional – our auditorium room is Air Conditioned and may get cold for keiki)

Emergency

If a child is injured and needs medical assistance, child will remain with program leaders until parent(s) are contacted and consent to a course of action for child. If parents are not available, leaders will refer to the list of emergency contacts provided until communication and consent is established. If your child needs IMMEDIATE medical assistance, program leaders will seek appropriate medical care. All financial obligations will be assumed by the parent(s).

Program leaders are both Basic Life Support & CPR certified. First-Aid will also be always on-hand with program leaders.

In the event of an emergency, your child will remain with program leader at the host site until child is picked up by a member on child's emergency contact list. If the host site is deemed unsafe for whatever reason, parents will be contacted and notified of an alternate safe location site.

Parent Acknowledgement

Our policies and procedures are put in place for the protection and safety of all children and staff. In order to ensure a safe and healthy environment for everyone, these guidelines must be met and practiced daily. Failure to follow these guidelines may result in removal from our program and may jeopardize future eligibility of our I Ola Pono Nā Keiki programs.